

CA-PMM

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

Status Report – Project Manager to Sponsor

Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	Yes			
2. Were any key milestones or deliverables rescheduled?	Yes	Delay in DFG testing due to resource constraints	Physical Inventory Management WP Milestone delayed from Sprint 21 to Sprint 23	None - Milestone not on critical path. Should not impact implementation dates.
3. Was work done that was not planned?	Yes	Seed data needed to be established in the system to do thorough testing and to prepare for production	Stressed DFG resources to turnaround testing and design document review.	None - DFG BAs completed the data updates needed.
4. Were there any changes to scope?	No			
5. Were tasks added that were not originally estimated?	Yes	Schedule is being updated to reflect Organizational Change Management Plan creation, UAT Planning tasks, Legislative/Regulation management tasks. Pilot and Implementation Training tasks are being refined.	None	Continue review and updates of implementation and Phase II tasks until a more complete schedule is obtained.
6. Were any tasks or milestones removed?	No			

CA-PMM

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

7. Were any scheduled tasks not started?	Yes	Phase II design work was put on-hold until all Phase I design/development completes.	Unknown - potentially may impact delivery of some Phase II functionality.	Review Phase II work and tasks and update schedule.
8. Are there any new major issues?	No			
9. Are there any staffing problems?	Yes	DFG resources are reduced through the furlough impacts.	DFG has missed some work packet retesting cycles. Also impact ability to turn around design document review in a timely manner. Will better understand impact when schedule updates for Phase II is complete.	Supplement DFG BAs with additional LRB staff to help with testing, reduce/eliminate extraneous meetings and tasks. Delay low priority, non-critical tasks. Schedule update for Phase II will reduce all state staff allocations by 15%.

CA-PMM

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

Look Ahead View

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	Maybe	Phase I design/development completed two sprints late (Sprint 23), with minimal design documentation being finished in Sprint 23. Assuming quality continues to reduce testing iterations, this shouldn't impact project milestones. Six milestone work packets are being tested Oct/Nov. One has been confirmed to miss the milestone. Testing results from the other five will determine if quality may become an issue and impact milestones.	Keep focus on Phase I bug rework by minimizing Phase II design/activities until PM team is confident that Phase I is on track.
2. Do any key milestones or deliverables need to be rescheduled?	Maybe	Depending on the outcome of the review of Phase II work, priorities and impact of furlough on state project resources, some Phase II functionality may be rescheduled.	Continue review and updates of implementation and Phase II tasks until credible schedule is obtained.
3. Is there any unplanned work that needs to be done?	Maybe	The outcome of the review of implementation and Phase II work will determine if unplanned work needs to be incorporated into the schedule.	Continue review and updates of implementation and Phase II tasks until credible schedule is obtained.
4. Are there any expected or recommended changes to scope?	Maybe	Active and DFG are reviewing tasks around training and implementation to determine if scope is sufficient or needs to be modified or streamlined to meet current business needs. Also under review is Phase II work to determine what needs	Continue review and updates of implementation and Phase II tasks until credible schedule is obtained.
5. Are there any tasks not originally estimated that will need to be added?	Yes	Tasks for organizational change management need to be defined and added.	The DFG Program Manager is leading the effort to create the plan and detailed tasks needed to support organizational change management.
6. Are there any tasks or milestones that should be removed from the plan?	No		
7. Are there any scheduled tasks whose start will likely be delayed?	Yes	Phase II Analysis for business requirements were scheduled to start in September for two work packets, Lifetime License Renewal and Specialized Licensing (Controlled Hunt Draws) to ensure both DFG and Active resources stay focused on	Active and DFG PMs have agreed to this approach. Active and DFG executive management have been briefed and agree with approach.
8. Are any major new issues foreseeable?	No		

CA-PMM

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

9. Are any staffing problems anticipated?	Maybe	The State furloughs have impacted DFG BAs ability to turnaround testing and design document reviews in a timely manner.	DFG PMs have taken steps to keep extraneous work off the DFG BAs plate by reducing ongoing meetings, supplementing the team with additional testers, and keeping them focused on prioritized work. Schedule
---	-------	---	---

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period**.*

No deliverables or milestones were completed during this reporting period.

Project Milestones:

List key milestones and their dates from the project schedule.

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
Milestone I IPOS Demo Complete	5/1/09 (S16)		Complete		5/1/09 (S16)
Site Admin - Security and Audit WP Complete	5/21/09 (S16)		Complete		2/16/09 (S12) (AtP signed 3/24/09)
Customer Management WP Complete	5/21/09 (S16)		Complete		6/16/09 (S17) (AtP signed 6/9/09)
Agent Management WP Complete	6/16/09 (S17)		Complete		6/16/09 (S17) (AtP signed 6/9/09)
Revenue Accounting General WP Complete	6/16/09 (S17)		Complete		3/12/09 (S13) (AtP signed 4/3/09)
Application Modification and Upgrade Procedures Plan Approved by DFG	6/23/09		Complete		7/23/09
Agent Management (Agent App Process) WP Complete	7/10/09 (S18)		Complete		5/22/09 (S16) (AtP signed 5/29/09)
Milestone II IPOS Demo Complete	7/15/09 (S18)		Complete		7/13/2009 (S18) (AtP signed 7/23/2009)

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

System Security Plan Approved by DFG	7/31/09		Complete		7/31/09
License Item Mgmt (Catalog) and License Item Mgmt (Rules Eng/Rules Creat.) Complete	8/27/09 (S20)		Complete		8/28/09 (S20) (AtP signed 9/1/2009)
Specialized Licensing (Controlled Hunt Mgmt) WP Complete	8/27/09 (S20)		Complete		6/16/09 (S17) (AtP signed 6/9/09)
Misc Infrastructure Complete	8/27/09 (S20)		Complete		8/28/09 (S20) (AtP signed 09/29/09)
Physical Inventory Management WP Complete	9/22/09 (S21)	11/10/09 (S23)	In Process - Delayed	Cause - increase in testing iteration cycles and delays in DFG testing turnaround time because of furlough impacts. Should not impact implementation date.	
Program Mgmt (HIP and Hunter Ed) WP Complete	9/22/09 (S21)		Complete		09/23/09 (S21) AtP signed 09/29/09
Other - PLMA WP Complete	9/22/09 (S21)		Complete		6/16/09 (S17) (AtP signed 7/14/09)
Revenue Accounting (Refunds) WP Complete	9/22/09 (S21)		Complete		8/28/09 (S20) (AtP signed 8/31/09)
Asset Mgmt WP Complete	9/22/09 (S21)		Complete		5/22/09 (S16) (AtP signed 5/29/09)
Specialized Licensing (Free and Reduced Fee) WP Complete	10/15/09 (S22)		Complete		8/28/09 (S20) (AtP signed 8/31/09)
Technology Architecture Plan Approved by DFG	11/3/09		In Process - Delayed	Vendor was late in delivering first draft for DFG review. Should not impact implementation date.	
Other - Copy Season WP Complete	11/9/09 (S23)	11/9/09 (S23)	In Process		

CA-PMM**Project Name:** Automated License Data System (ALDS)**OCIO Project #:** 3600-44**Department:** Fish and Game**Revision Date:** November 2009 (for October 2009 reporting period)**Status Report**

Customer Merge WP Complete	11/9/09 (S23)	11/9/09 (S23)	In Process - Delayed	Cause - LOE to develop functionality underestimated causing late initial delivery for WP testing. Should not impact implementation date.	
Revenue Accounting (Sales Reconciliation) WP Complete	11/9/09 (S23)	11/9/09 (S23)	In Process		
Revenue Accounting (EFT/ACH) WP Complete	11/9/09 (S23)	11/9/09 (S23)	In Process - Delayed	Could not test when initially delivered due to errors in Sales Reconciliation. Should not impact implementation date.	
Revenue Accounting (CALSTARS) WP Complete	11/9/09 (S23)	12/7/09 (S24)	In Process - Delayed	Could not test when initially delivered due to errors in Sales Reconciliation. Average or above bugs reported in Milestone Sprint (S23). Should not impact implementation date.	
Business Operations Support Plan Approved by DFG	11/9/09	11/9/09	In Process - Delayed	DFG Resources turnaround time to review took longer than planned. Date for LD will be adjusted accordingly. Should not impact implementation date.	
Data Conversion Plan Approved by DFG	11/20/09	2/20/10	In Process - Delayed	The Data Conversion Plan was rescheduled to allow resources to focus on higher priority development and deliverables. The plan is not on the critical path and the slippage should not impact implementation dates.	
Fulfillment WP Complete	12/7/09 (S24)	12/7/09 (S24)	In Process - Delayed	Testing delayed to test in conjunction with Specialized Licensing (Lifetime Licenses). Should not impact implementation date.	
ALDS Extracts Complete	12/7/09 (S24)	12/7/09 (S24)	In Process		
System Maintenance Plan Approved by DFG	12/21/09	12/21/09	In Process		
Specialized Licensing (Controlled Hunt App) WP Complete	1/28/10 (S26)	1/28/10 (S26)	In Process		
Specialized Licensing (Lifetime Licenses) WP Complete	2/22/10 (S27)	2/22/10 (S27)	In Process		

CA-PMM**Project Name:** Automated License Data System (ALDS)**OCIO Project #:** 3600-44**Department:** Fish and Game**Revision Date:** November 2009 (for October 2009 reporting period)**Status Report**

Decision Support Services Framework WP Complete	3/3/10 (S28)	3/3/10 (S28)	In Process - Delayed	Initial testing delayed. DFG not provided access until late in the testing sprint. Did not have sufficient time to complete testing. Should not impact implementation date.	
IPOS (License Sales Mgmt (Sales Process and IPOS Engineering) and License Item Mgmt (Catalog) Print Docs) WP Complete	3/17/10 (S28)	3/17/10 (S28)	In Process		
Training Plan Approved by DFG	3/24/10		In Process		
Training Material Plan Approved by DFG	4/21/10		Not Started		
Commercial Fishing Phase I WP Complete	5/4/10 (S30)	5/4/10 (S30)	In Process		
DFG UAT Testing Begins	5/4/10		Not Started		
Transition Plan Approved by DFG	5/20/10		Not Started		
User and System Operating Manuals Approved by DFG	6/2/10		Not Started		
Performance Management Plan Approved by DFG	7/2/10		Not Started		
Help Desk Support Plan Approved by DFG	7/7/10		Not Started		
Pilot Begins (end of UAT Testing and Completion of Pilot Testing and Readiness Activities)	8/20/10		Not Started		
Other - Lifetime License Renewal Complete	8/30/10		Not Started		

CA-PMM**Project Name:** Automated License Data System (ALDS)**OCIO Project #:** 3600-44**Department:** Fish and Game**Revision Date:** November 2009 (for October 2009 reporting period)**Status Report**

Test Results Document Approved by DFG	10/28/10		Not Started		
Pilot Execution Start	10/5/10		Not Started		
DFG Final Acceptance (Go Live)/Pilot Phase Completes	11/8/10		Not Started		
Data Conversion Software and Documentation Document Approved by DFG	1/27/11		Not Started		
Deliverable - ALDS Final System Phase I Acceptance Letter Issued	2/4/11		Not Started		
Specialized Licensing (Controlled Hunt Draws) Complete	3/17/11		Not Started		
Revenue Accounting General (1099 Reports) Complete	5/31/11		Not Started		
Compliance Management - SLMS Complete	7/18/11		Not Started		
License Sales Mgmt (Inet and Telephone) Complete	11/16/11		Not Started		
Program Management (Harvest Reporting) Complete	12/1/11		Not Started		
Commercial Fish Vessels Phase II Complete	12/29/11		Not Started		
Specialized Licensing (Special Permits) Complete	7/24/12		Not Started		

CA-PMM**Project Name:** Automated License Data System (ALDS)**OCIO Project #:** 3600-44**Department:** Fish and Game**Revision Date:** November 2009 (for October 2009 reporting period)**Status Report**

Program Management (Wild Life Processing) Complete	7/24/12		Not Started		
Logical Data Design Approved by DFG	8/15/12		Not Started		
System Design Document Approved by DFG	8/15/12		Not Started		
Deliverable - ALDS Final System Phase II Acceptance Letter Issued	8/20/12		Not Started		

Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule		X		No variance change from prior report. Delays in delivery of development, restricted testing resources and delays to bug rework account for the variance. Additional test resources being added and focus on prioritizing of work and testing will assist in keeping schedule variance within the 10 percentile range. The PM team is in the process of updating the project schedule and is reviewing implementation and Phase 2 activities and work. The project schedule update will also include a 15% reduction in state resource allocations to account for the furlough. After updates are complete, schedule may need to be rebaselined to reflect credible milestone dates.
Milestones	X			No variance change from prior report. Most milestones have been met early or on time.
Deliverables		X		Variance change from prior report. Change from On Plan to Caution. Two of the six Plan deliverable currently in process are anticipated to be late.

CA-PMM

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

Resources		X		No variance change from prior report. DFG BA workload is high. Additional resources being added to help offset although the work will continue to be over allocated. Furloughs have further impacted this area.
OneTime Cost				N/A - No one time costs associated with this project.
Continuing Cost	X			No variance change from prior report. Due to extension of project, SPR III has been approved and BCPs are in process.

CA-PMM

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

Project Name: Automated License Data System (ALDS)OCIO Project #: 3600-44Department: Fish and GameRevision Date: November 2009 (for October 2009 reporting period)

Status Report

Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score	
1. Customer Buy-In	High Degree of Buy-In	0	0	No change in value. Internet solution will please customers by offering a convenient, 24x7 venue for purchasing licenses and submitting big game draw information. May be some disgruntled Sales Agents who do not meet requirements (sales and/or access) to support an automated solution.
	Medium Degree of Buy-In	1		
	Low Degree of Buy-In	2		
2. Technology Viability	Strong Viability	0	0	No change in value. Technology solution being developed for ALDS is in use in other states.
	Medium Viability	1		
	Weak Viability	2		
3. Status of the Critical Path (delay)	<5%	0	0	No change in value from prior report. Variance to the critical path is under 5%.
	5% to 10%	1		
	>10%	2		
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0	No change in value. SPR III was approved and costs-to-date vs. Estimated cost-to-date is < 5% when tracked against the new SPR.
	5% to 10%	1		
	>10%	2		
5. High-Probability, High-Impact Risks	0 to 3	0	0	No change in value from last report. The June 2009 IPOR reports no High-Probability, High-Impact Risks. There are no high impact, high probability risks listed on the project team's risk log at the end of October.
	4 to 6	1		
	>6	2		
6. Unresolved Issues (on time resolution)	On time	0	1	No change from prior report. As of October, there are 14 issues that have been open over 90 days. However, none are critical items and all are being actively worked to resolution.
	Late with no impact	1		
	Late impacting the critical path	2		
7. Sponsorship Commitment	Fully engaged	0	0	No change in value. Project Sponsor and other executive stakeholders participate in monthly Executive meetings. Program representatives participate in bi-monthly Steering Committee meetings.
	Partially engaged	1		
	Inadequate engagement	2		
8. Strategy Alignment	Strong alignment	0	0	No change in value. When fully operation, ALDS will support the following OCIO Strategic Planning Concepts: Concept 2: Fulfilling technology's potential to transform lives; Concept 3: Self-Governance in the Digital Age; Concept 4: Information as an Asset.
	Partial alignment	1		
	Weak or no alignment	2		
	Strong	0		No change in value. As detailed in the FSR, ALDS will (1) facilitate the achievement of federal mandates for California's participation in the recreational portion of the State License Match System (SLMS); (2) reduce the risk

CA-PMM

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

9. Value-to-Business	Medium	1	0
	Weak	2	

of losing federal participation monies for fish and wildlife programs mandated by them; (3) provide data for use in other Department programs; (4) speed up the collection of Department revenues collected by License Agents; and (5) generate new revenues."

CA-PMM

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report

10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	0
	Medium	1	
	Weak	2	
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	0
	80-90% on time	1	
	<80% on time	2	
12. Deliverable Hit Rate (rate of production as planned) (Contract Deliverables)	>90% on time	0	1
	80-90% on time	1	
	<80% on time	2	
13. Actual vs. Planned Resources	>90% assigned and available	0	1
	80-90% assigned and available	1	
	<80% assigned and available	2	
14. Overtime Utilization (% of effort that is overtime) (DFG Only)	<15%	0	0
	15-25%	1	
	>25%	2	
15. Team Effectiveness	Highly Effective	0	0
	Moderately Effective	1	
	Ineffective	2	
Total			3

See below.

No change in value. According to the baseline project plan submitted in Dec 2008, two out of 18 Milestones have been missed. All others have been on-time or early.

No change in value from last report. Of the four plans that were scheduled to be delivered through August, one was delivered late. Two out of six plans currently in process are delayed and are anticipated to be delivered late.

No change in value. DFG resources are subject to 3 furlough days/month which was unplanned. An additional DFG BA joined the team this month. The IV&V cannot be filled until OCIO provides an exception. IPOC contract awarded. IPOC started this month.

No overtime is being worked to accomplish activities.

No change in value from the last report. The DFG team works effectively.

Green = 0 - 8

Yellow = 9 - 19

Red = 20+

Vendor Viability Rating Rationale

Active Networks executives continue to show support for the project. They will be traveling out to DFG in October to meet with DFG executives and the DFG sponsor and attend the 4th Quarter Checkpoint Meeting.

CA-PMM

Project Name: Automated License Data System (ALDS)

OCIO Project #: 3600-44

Department: Fish and Game

Revision Date: November 2009 (for October 2009 reporting period)

Status Report